



Code of Conduct and Ethics

Approved by the Board of Directors May 8, 2013

Definitions

1. The following terms have these meanings in this Code:
 - a) “*Individuals*” – Registered Snowboarders and all individuals engaged in activities with, Canada Snowboard including, but not limited to, athletes, coaches, judges, officials, volunteers, managers, administrators, committee members, and directors and officers of Canada Snowboard
 - b) “*Sport Environment*” – Any place where Canada Snowboard business or activities are conducted. Sport Environment includes but is not limited to, the Canada Snowboard office, work-related social functions, work assignments outside the Canada Snowboard office, work-related travel, and work-related conferences or training sessions Canada Snowboard competitions, tournaments, practices, tryouts, training camps, travel associated with Canada Snowboard, the Canada Snowboard office environment and any meetings.

Purpose

2. The purpose of this Code is to ensure a safe and positive environment (within the Canada Snowboard Sport Environment) by making Individuals aware that there is an expectation, at all times, of appropriate behaviour consistent with Canada Snowboard’s mission and objectives. Canada Snowboard supports equal opportunity, prohibits discriminatory practices, and is committed to providing an environment in which all individuals are treated with respect.

Application of this Code

3. This Code applies to Individuals’ conduct within the Canada Snowboard Sport Environment.
4. An Individual who violates this Code may be subject to sanctions pursuant to Canada Snowboard’s *Discipline and Complaints Policy*. In addition to facing possible sanction pursuant to Canada Snowboard’s *Discipline and Complaints Policy*, an Individual who violates this Code during a competition may be ejected from the competition or the playing area and the Individual may be subject to sanctions pursuant to that competition’s policies.
5. This Code does not apply to Canada Snowboard employees as such employee conduct is governed in accordance with the Canada Snowboard employment policies and/or employment agreements. An employee of Canada Snowboard found to have engaged in acts of violence, harassment or disrespectful behaviour against any other Individual, employee, contractor, customer, supplier, client or other third party during working hours, or within the Canada Snowboard Sport Environment, will be subject to appropriate disciplinary action subject to the Canada Snowboard employee policies.
6. This Code also applies to Individuals’ conduct outside of Canada Snowboard’s business, activities, and events when such conduct adversely affects relationships within Canada Snowboard (and its work and sport environment) and is detrimental to the image and reputation of Canada Snowboard. Such applicability will be determined by Canada Snowboard at its sole discretion.

Responsibilities

7. Individuals have a responsibility to:
 - a) Maintain and enhance the dignity and self-esteem of Individuals and other individuals by:
 - i. Demonstrating respect to all individuals, regardless of, but not limited to, body type, physical characteristics, athletic ability, gender, ancestry, colour, ethnic or racial origin, nationality, national

- origin, sexual orientation, age, marital status, religion, religious belief, political belief, disability, or economic status
- ii. Focusing comments or criticism appropriately and avoiding public criticism of athletes, coaches, officials, organizers, volunteers, employees, or members
 - iii. Consistently demonstrating the spirit of sportsmanship, sport leadership, and ethical conduct
 - iv. Acting, when appropriate, to correct or prevent practices that are unjustly discriminatory or disrespectful.
 - v. Consistently treating individuals fairly and reasonably
 - vi. Ensuring adherence to the rules of snowboard and the spirit of those rules
- b) Refrain from any behaviour that constitutes harassment, where harassment is defined as comment or conduct directed towards an Individual, person or group, which is offensive, abusive, racist, sexist, degrading, or malicious. Types of behaviour that constitute harassment include, but are not limited to:
- i. Written, physical or verbal abuse, threats, or outbursts
 - ii. The display of visual material which is offensive or which one ought to know is offensive in the circumstances
 - iii. Unwelcome remarks, jokes, comments, innuendo, or taunts
 - iv. Leering or other suggestive or obscene gestures
 - v. Condescending or patronizing behaviour which is intended to undermine self-esteem, diminish performance or adversely affect working conditions
 - vi. Practical jokes which cause awkwardness or embarrassment, endanger a person's safety, or negatively affect performance
 - vii. Any form of hazing where hazing is defined as *"Any potentially humiliating, degrading, abusive, or dangerous activity expected of a junior-ranking athlete by a more senior teammate, which does not contribute to either athlete's positive development, but is required to be accepted as part of a team, regardless of the junior-ranking athlete's willingness to participate. This includes, but is not limited to, any activity, no matter how traditional or seemingly benign, that sets apart or alienates any teammate based on class, number of years on the team, or athletic ability."*
 - viii. Unwanted physical contact including, but not limited to, touching, petting, pinching, or kissing
 - ix. Unwelcome sexual flirtations, advances, requests, or invitations
 - x. Physical or sexual assault
 - xi. Behaviours such as those described above that are not directed towards a specific individual or group but have the same effect of creating a negative or hostile environment
 - xii. Retaliation or threats of retaliation against an individual who reports harassment to Canada Snowboard
- c) Refrain from any behaviour that constitutes **sexual harassment**, where sexual harassment is defined as unwelcome sexual comments and sexual advances, requests for sexual favours, or conduct of a sexual nature. Types of behaviour that constitute sexual harassment include, but are not limited to:
- i. Sexist jokes
 - ii. Display of sexually offensive material
 - iii. Sexually degrading words used to describe a person
 - iv. Inquiries or comments about a person's sex life
 - v. Unwelcome sexual flirtations, advances, or propositions
 - vi. Persistent unwanted contact
- d) Abstain from the non-medical use of drugs or the use of performance-enhancing drugs or methods. More specifically, Canada Snowboard adopts and adheres to the Canadian Anti-Doping Program. Any infraction under this Program shall be considered an infraction of this Code and may be subject to further disciplinary action, and possible sanction, pursuant to Canada Snowboard's *Discipline and Complaints Policy*. Canada Snowboard will respect any penalty enacted pursuant to a breach of the Canadian Anti-Doping Program, whether imposed by Canada Snowboard or any other sport organization
- e) Refrain from associating with any person for the purpose of coaching, training, competition, instruction, administration, management, athletic development, or supervision of the sport of snowboard, who has incurred an anti-doping rule violation and is serving a sanction involving a period of ineligibility imposed

pursuant to the Canadian Anti-Doping Program and/or the World Anti-Doping Code and recognized by the Canadian Centre for Ethics in Sport (CCES)

- f) Refrain from the use of power or authority in an attempt to coerce another person to engage in inappropriate activities
- g) Refrain from consuming alcohol, tobacco products, or recreational drugs while participating in Canada Snowboard programs, activities, competitions, or events.
- h) In the case of adults, reasonably consume alcohol in situations where minors are present and take reasonable steps to manage the responsible consumption of alcohol in adult-oriented social situations associated with the Canada Snowboard Sport Environment. At no time will any Individual become intoxicated.
- i) Respect the property of others and not willfully cause damage
- j) Promote snowboard in the most constructive and positive manner possible
- k) Adhere to all federal, provincial, municipal and host country laws**
- l) Comply, at all times, with Canada Snowboard's bylaws, policies, procedures, and rules and regulations, as adopted and amended from time to time

Board/Committee Members and Staff

- 8. In addition to section 7 (above), Canada Snowboard's Board Members and Committee Members will have additional responsibilities to:
 - a) Act with honesty and integrity and conduct themselves in a manner consistent with the nature and responsibilities of Canada Snowboard business and the maintenance of Individuals' confidence
 - b) Ensure that Canada Snowboard's financial affairs are conducted in a responsible manner with due regard for all fiduciary responsibilities
 - c) Conduct themselves openly, professionally, lawfully and in good faith in the best interests of Canada Snowboard
 - d) Be independent and impartial and not be influenced by self-interest, outside pressure, expectation of reward, or fear of criticism
 - e) Behave with decorum appropriate to both circumstance and position and be fair, equitable, considerate, and honest in all dealings with others
 - f) Keep informed about Canada Snowboard activities and general trends in the sectors in which they operate
 - g) Exercise the degree of care, diligence, and skill required in the performance of their duties pursuant to the laws under which Canada Snowboard is incorporated
 - h) Respect the confidentiality appropriate to issues of a sensitive nature
 - i) Ensure that all Individuals are given sufficient opportunity to express opinions, and that all opinions are given due consideration
 - j) Respect the decisions of the majority and resign if unable to do so
 - k) Commit the time to attend meetings and be diligent in preparation for, and participation in, discussions at such meetings
 - l) Have a thorough knowledge and understanding of all Canada Snowboard governance documents
 - m) Conform to the bylaws and policies approved by Canada Snowboard, in particular this *Code of Conduct and Ethics*

Coaches

- 9. In addition to section 7 (above), coaches have many additional responsibilities. The coach-athlete relationship is a privileged one and plays a critical role in the personal, sport, and athletic development of the athlete. Coaches must understand and respect the inherent power imbalance that exists in this relationship and must be extremely careful not to abuse it, consciously or unconsciously. Coaches will:
 - a) Ensure a safe environment by selecting activities and establishing controls that are suitable for the age, experience, ability, and fitness level of the involved athletes

- b) Prepare athletes systematically and progressively, using appropriate time frames and monitoring physical and psychological adjustments while refraining from using training methods or techniques that may harm athletes
- c) Appropriately communicate and engage, as requested, with sport medicine professionals in the diagnosis, treatment, and management of athletes' medical and psychological treatments
- d) Support the coaching staff of a training camp or national team; should an athlete qualify for participation with one of these programs
- e) Provide athletes (and the parents/guardians of minor athletes) with the information necessary to be involved in the decisions that affect the athlete
- f) Act in the best interest of the athlete's development as a whole person
- g) Respect other coaches
- h) Meet the highest standards of credentials, integrity and suitability
- i) Report any ongoing criminal investigation, conviction, or existing bail conditions, including those for violence, child pornography, or possession, use, or sale of any illegal substance
- j) Under no circumstances provide, promote, or condone the use of drugs (other than properly prescribed medications) or performance-enhancing substances and, in the case of minors, alcohol and/or tobacco
- k) Respect athletes playing with other teams and, in dealings with them, not encroach upon topics or actions which are deemed to be within the realm of 'coaching', unless after first receiving approval from the coaches who are responsible for the athletes
- l) Not engage in a sexual relationship with an athlete under 18 years old, or an intimate or sexual relationship with an athlete over the age of 18 if the coach is in a position of power, trust, or authority over the athlete
- m) Recognize the power inherent in the position of coach and respect and promote the rights of all participants in sport. This is accomplished by establishing and following procedures for confidentiality (right to privacy), informed participation, and fair and reasonable treatment. Coaches have a special responsibility to respect and promote the rights of participants who are in a vulnerable or dependent position and less able to protect their own rights
- n) Dress professionally, neatly, and inoffensively
- o) Use inoffensive language, taking into account the audience being addressed

Athletes

10. In addition to section 7 (above), athletes will have additional responsibilities to:
- a) Report any medical problems in a timely fashion, when such problems may limit their ability to travel, practice, or compete; or in the case of carded athletes, interfere with the athlete's ability to fulfill requirements under the Athlete Assistance Program
 - b) Participate and appear on-time, well-nourished, and prepared to participate to their best abilities in all competitions, practices, training sessions, tryouts, tournaments, and events
 - c) Properly represent themselves and not attempt to participate in a competition for which they are not eligible by reason of age, classification, or other reason
 - d) Adhere to Canada Snowboard's rules and requirements regarding clothing and equipment
 - e) Never ridicule a participant for a poor performance or practice
 - f) Act in a sportsmanlike manner and not display violent behaviour, foul language, or rude gestures to other players, officials, coaches, or spectators
 - g) Dress in a manner representative of Canada Snowboard; focusing on neatness, cleanliness, and discretion
 - h) Act in accordance with Canada Snowboard's policies and procedures and, when applicable, additional rules as outlined by coaches or managers

Officials

11. In addition to section 7 (above), officials will have additional responsibilities to:

- a) Maintain and update their knowledge of the rules and rules changes
- b) Work within the boundaries of their position's description while supporting the work of other officials
- c) Act as an ambassador of Canada Snowboard by agreeing to enforce and abide by national and applicable rules and regulations
- d) Take ownership of actions and decisions made while officiating
- e) Respect the rights, dignity, and worth of all individuals
- f) Not publicly criticize other officials or any snowboard club or association
- g) Assist with the development of less-experienced referees and minor officials
- h) Conduct themselves openly, impartially, professionally, lawfully, and in good faith in the best interests of Canada Snowboard, athletes, coaches, other officials, and parents
- i) Be fair, equitable, considerate, independent, honest, and impartial in all dealings with others
- j) Respect the confidentiality required by issues of a sensitive nature, which may include ejections, defaults, forfeits, discipline processes, appeals, and specific information or data about Individuals
- k) Honour all assignments unless unable to do so by virtue of illness or personal emergency, and in these cases inform the assignor or association at the earliest possible time
- l) When writing reports, set out the true facts and not attempt to justify any decisions
- m) Dress in proper attire for officiating